

Democratic Services

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Date: 20 October 2010

E-mail: Democratic_Services@bathnes.gov.uk

To: All Members of the Board of Trustees of the Recreation Ground, Bath

Councillor Chris Watt
Councillor David Hawkins
Councillor Vic Pritchard

Chief Executive and other appropriate officers
Press and Public

Dear Trustee

Board of Trustees of the Recreation Ground, Bath: Wednesday, 27th October, 2010

You are invited to attend a meeting of the **Board of Trustees of the Recreation Ground, Bath**, to be held on **Wednesday, 27th October, 2010** at **1.00 pm** in the **Council Chamber - Guildhall, Bath**.

[This meeting was postponed from scheduled date of 13th October 2010]

The agenda is set out overleaf.

Yours sincerely

Jo Morrison
for Trust Board

If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Jo Morrison who is available by telephoning Bath 01225 394358 or by calling at the Riverside Offices Keynsham (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Jo Morrison as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Jo Morrison as above.

Appendices to reports are available for inspection as follows:-

Public Access points - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

For Councillors and Officers papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

- 4. Attendance Register:** Members should sign the Register which will be circulated at the meeting.
- 5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**
- 6. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

Board of Trustees of the Recreation Ground, Bath - Wednesday, 27th October, 2010

at 1.00 pm in the Council Chamber - Guildhall, Bath

A G E N D A

1. APOLOGIES FOR ABSENCE

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6.

3. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT ACT 1972

To receive any declarations from Members/Officers of personal or prejudicial interests in respect of matters for consideration at this meeting. Members who have an interest to declare are asked to:

- a) State the Item Number in which they have the interest;
- b) The nature of the interest;
- c) Whether the interest is personal, or personal and prejudicial.

Any Member who is unsure about the above should seek advice from the Monitoring Officer prior to the meeting in order to expedite matters at the meeting itself.

4. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

5. QUESTIONS AND STATEMENTS

6. MINUTES - 14TH JULY 2010 (Pages 1 - 6)

7. UPDATE ON GENERAL MANAGEMENT ISSUES (Pages 7 - 8)

This paper gives the Trustees an update on general management issues at the Recreation Ground.

8. MANAGEMENT OF THE TRUST'S AFFAIRS - BUSINESS CASE FOR TRUST ADMINISTRATOR (Pages 9 - 12)

At the last Trust Board meeting, the Trustees requested that a business case be produced to evaluate the financial impact of replacing administration services provided by several council officers with a dedicated role.

9. LETTINGS REPORT (Pages 13 - 18)

This paper gives the Trustees an update on the lettings made since the last report to the Board at its July 2010 meeting.

10. BATH RECREATION GROUND TRUST FINANCIAL MONITORING REPORT 2010/11 (Pages 19 - 22)

This report gives details of the financial position to 30th September for 2010/11.

11. REVIEW OF CHARGING STRUCTURE

This is a verbal item only.

12. UPDATE ON PROGRESS WITH THE CHARITY COMMISSION

This is a verbal item only.

The Committee Administrator for this meeting is Jo Morrison who can be contacted on 01225 394358.

BATH AND NORTH EAST SOMERSET

BOARD OF TRUSTEES OF THE RECREATION GROUND, BATH

Wednesday, 14th July, 2010

Present:

Councillors Chris Watt, David Hawkins and Vic Pritchard

28 EMERGENCY EVACUATION PROCEDURE

The Chair drew attention to the emergency evacuation procedure as set out on the Agenda

29 APOLOGIES FOR ABSENCE

There were no apologies for absence

30 DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT ACT 1972

There were no declarations of interest made

31 TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

There were no items of urgent business

32 QUESTIONS AND STATEMENTS

Questions had been submitted by Steve Osgood and Ian Barclay, for reply at the meeting. The Chair referred to the purple Q&A sheet [*attached as Appendix 1 to the Minutes*] which had been placed in the public gallery before the meeting. The Chair at his prerogative agreed to accept supplementary questions and these, together with the answers provided, are included in the published Q&A sheet.

Statements were made by the following people and, where provided, are available on the Minute book:

- o Worthy Gilson [*a copy of the statement, including additional material not spoken at the meeting but submitted for consideration by the Trustees, is attached as Appendix 2 to the Minutes but not available on the web*]
- o Keith McGarrigle [*attached as Appendix 3 to the Minutes but not available on the web*]
- o Tony Hooper [*attached as Appendix 4 to the Minutes but not available on the web*]

Councillor Watt responded to Keith McGarrigle's point about the new cricket pitch by observing that the pitch had not been created for a single match, but after bedding in would be used next season for top class cricket. He was surprised to hear that the gates had occasionally remained unlocked and promised to pursue this. He pointed out that the parking issues were equally true of the croquet club as the rugby club and assured those present that it was the intention of the Trustees to ensure that parking would be properly enforced in future.

Councillor Watt, in response to Tony Hooper's statement, observed that the disposals referred to had taken place in 1995 – 15 years ago; were conducted by Bath City Council – a different authority from the one now being criticised; and that the current Trustees had held office only since 2007 so could not be held accountable for the actions of previous Trustees.

33 MINUTES - WEDNESDAY 14TH APRIL 2010

On a motion from Councillor Hawkins, seconded by Councillor Watt, it was

RESOLVED that the Minutes of the meeting of 14th April 2010 were confirmed as a correct record and signed by the Chair

34 UPDATE ON GENERAL MANAGEMENT ISSUES

The Chair asked the Strategic Director (Service Delivery), in his capacity as Trust Board Advisor, to introduce the item.

The Chair invited comments from the public.

Keith Davies said that he had an interest in ballooning and would like to know how many people would constitute a group large enough to be allowed to book the grounds for a flight.

Councillor Watt referred to paragraph 4.1 of the report, relating to balloon flights. He observed that ballooning was incompatible with certain other activities, particularly where the other activities were charitable and the ballooning was commercial in nature. It had been unacceptable that on one occasion a balloonist had interrupted a legitimate booking to use the grounds for take-off. However, balloonists could make a block booking, at the usual rate, so long as no charitable activity would be displaced.

Councillor Pritchard suggested that the Trustees could indicate their intention of continuing to allow ballooning, but at an increased fee of £50, not including any parking rights which would need to be negotiated separately.

Councillor Hawkins supported this.

Councillor Watt asked the Trust Board Advisor to explore ways of devising a package which would include ballooning rights and a specified number of inclusive parking places.

Councillor Watt then referred to paragraphs 4.2 of the report. He pointed out that the proposals already had planning approval in principle but now required the agreement of the Trustees. None of the proposals would require a disposal, so all could be decided at this meeting. He said that the Trustees would need to know whether the proposed scoreboard screen would swing round to enable it to be used for other events as well as cricket; and whether it would display advertising.

Councillor Pritchard said that any request to be allowed to display advertising must be subject to permission from the Trustees.

Councillor Watt asked the Trust Board Advisor to investigate existing controls over advertising on days other than match days.

Councillor Watt then referred to paragraphs 4.3 of the report, relating to grounds maintenance. He explained that there were two groundsmen, with different briefs, which led to confusion. There was an urgent need for a review of the use of resources with the aim of improving the service provided.

Councillors Hawkins and Pritchard agreed.

Councillor Watt referred to paragraph 4.4, relating to the letter from the Charity Commission. He asked the Legal Advisor to provide a context. The Legal Advisor explained that the Commission's two orders, described in the report, would remain in effect "until further review" and that the Trustees had an option to challenge this.

Keith Bray (Independent Advisor) observed that it would not be timely to challenge the orders while other negotiations were being pursued.

On a motion from Councillor Vic Pritchard, seconded by Councillor Chris Watt, it was

RESOLVED

(1) To note the report;

(2) To confirm their intention to continue to allow balloon flights to operate from the Recreation Ground and to ask the Strategic Director for Service Delivery to prepare proposals for an increased fee and stringent conditions to ensure that the Trust's charitable aims would not be compromised by any loss of public benefit;

(3) To approve the improvement works requested by the Rugby Club, subject to Charity Commission approval where required and subject to enquiries to be made by the Strategic Director for Service Delivery over the matter of any use of the new scoreboard for advertising purposes; and

(4) That the Trust would not at this point challenge the Charity Commission decision to leave in place orders dated 28th February 2007 and 31st March 2006; but to ask Keith Bray (Independent Advisor) to draft a reply pointing out the progress made by the Trustees in improving the management of the Trust; in obtaining appropriate advice; in enforcing the terms of the Trust Deed; and in complying with Charity Commission rulings; and that the Trustees anticipate that the Charity Commission will agree to withdraw the orders at some point in the future.

35 DAY TO DAY MANAGEMENT OF THE TRUST'S AFFAIRS

Councillor Watt introduced the item by observing that the existing management of the Recreation Ground was spread across the Council and that a focused and coordinated approach was now required.

On a motion from Councillor Hawkins, seconded by Councillor Pritchard, it was

RESOLVED

(1) To agree in principle the appointment of a dedicated Trust Administrator to deal with the booking of events, co-ordination of maintenance activity, invoicing of event fees/parking permits and general management of day to day activities for the Trust;

(2) To ask the Trust Advisor to produce a Business Case and to bring it to the next meeting of the Trustees.

36 OUTTURN REPORT FOR 2009/10 AND BUDGET PROPOSAL 2010/11

Councillor Watt pointed out that a replacement financial report had been provided which showed a slightly amended overdraft and an explanatory note. Copies of the replacement document had been provided in the public gallery.

Councillor Watt asked if there were any questions from the public.

Keith Davies asked how the £1500 for locking gates had been calculated, since on occasions the gates had been left unlocked all night.

Councillor Watt said that he would investigate the circumstances in which this had happened. He observed that £1500 worked out at about £1.50 per visit, which he felt was extremely good value.

On a motion from Councillor Watt, seconded by Councillor Hawkins, it was

RESOLVED

(1) To note the outturn for 2009/10; and

(2) To approve the budget for 2010/11.

37 LETTINGS UPDATE

Councillor Watt introduced the list of scheduled bookings published with the agenda and welcomed the fact that there was an increased use of the grounds for cricket amongst other things.

On a motion from Councillor Watt, seconded by Councillor Pritchard, it was

RESOLVED

(1) To note the position with the lettings update; and

(2) That the charging structure and process is reviewed by the Trust in October 2010 to evaluate the implications of these changes.

38 UPDATE ON PROGRESS WITH CHARITY COMMISSION

Councillor Watt gave a verbal update on negotiations with the Charity Commission and answered some questions. He confirmed that the public benefit would be uppermost in the minds of Trustees when making decisions about the future. He also gave an assurance that as soon as a negotiated long-term solution had been

agreed with the Charity Commission, the beneficiaries of the Trust would be fully informed of the details.

In reply to a question about the appointment of additional Trustees from members of the public, Councillor Watt observed that this was the responsibility of Council, not of the existing Trustees.

On a motion from Councillor Pritchard, seconded by Councillor Hawkins, it was

RESOLVED

(1) To note the verbal report from the Chair.

The meeting ended at 2.40 pm

Chair(person)

Date Confirmed and Signed

Prepared by Democratic Services

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Bath & North East Somerset Council			
MEETING:	The Board of Trustees of the Recreation Ground, Bath		
MEETING DATE:	13 th October 2010	AGENDA ITEM NUMBER	
TITLE:	The Recreation Ground, Bath - Update on General Management issues	EXECUTIVE FORWARD PLAN REFERENCE: E2186	
WARD:	All		
AN OPEN PUBLIC ITEM			

1 THE ISSUE

1.1 This paper gives the Trustees an update on general management issues at the Recreation Ground.

2 RECOMMENDATIONS

The Trust Board is asked to:

2.1 Note the contents of this report.

3 FINANCIAL IMPLICATIONS

3.1 Any financial implications have been noted within the content of this report.

4 THE REPORT

4.1 Balloon Flights

The Trustees requested that proposals for increasing fees and agreeing booking conditions to reintroduce balloon flights to the Recreation Ground be investigated. The Trustees were minded to allow balloon flights to operate so long as conditions could be agreed that would ensure the Trust's charitable aims would not be compromised by loss of any public benefit.

Initial conversation with Mr Davies after the last meeting identified that it is difficult for operators to book in advance because of the inability to predict weather conditions. Given this limitation it is not considered practicable to implement an advance booking system and therefore balloon flights remain suspended from the Recreation ground.

4.2 Planning Consents

The works described in the 4 planning applications and conditionally approved by the Trustees at the Recreation Ground on match days were approved by the local planning authority and the works subsequently completed.

The scoreboard screen was of a design that was fixed and complied with relevant legislation and conditions previously imposed by the Trustees in respect of advertising

4.3 Grounds Maintenance

The review of grounds maintenance activity is well underway with meetings between the Council and the Rugby Club identifying several opportunities for efficiency. The Council's Parks team is preparing draft service level agreements and will report their findings to a future Trust Board meeting.

Proposals have been agreed to share storage facilities for equipment used to maintain the Recreation Ground. This will require minor building works to widen the door to the existing store and removal of the dilapidated tin shed. The Rugby club have agreed to fund these works.

4.4 Provision of Toilet Facilities

The rugby club have agreed to provide additional toilet facilities for all users of the Recreation Ground and take over cleaning and maintenance of the existing toilets.

5 RISK MANAGEMENT

5.1 Not applicable for this report.

6 RATIONALE

6.1 General Management fulfils the terms of the Trust.

7 OTHER OPTIONS CONSIDERED

7.1 All information is contained within the report.

8 CONSULTATION

8.1 Open Spaces and Parking Services, Bath and North East Somerset Council.

9 ISSUES TO CONSIDER IN REACHING THE DECISION

9.1 General Management fulfil the terms of the Trust.

10 ADVICE SOUGHT

10.1 Open Spaces and Parking Services, Bath and North East Somerset Council.

Contact person	<i>Glen Chipp - Trust Board Adviser - 01225 394567</i>
Background papers	<i>None</i>
Please contact the report author if you need to access this report in an alternative format	

Agenda Item 8

Bath & North East Somerset Council			
MEETING:	The Board of Trustees of the Recreation Ground, Bath		
MEETING DATE:	13 th Oct 2010	AGENDA ITEM NUMBER	
TITLE:	Business Case for Trust Administrator	EXECUTIVE FORWARD PLAN REFERENCE: E2187	
WARD:	All		
AN OPEN PUBLIC ITEM			

1 THE ISSUE

1.1 The current administrator arrangements for the Rec have evolved out of historic systems and processes between numerous Council departments and The Trust. Consequently, responsibilities are fragmented and it is often not clear to potential customers exactly who to contact in order to address their questions. Additionally, Council Officers often perform tasks for The Trust as a minor part of their other responsibilities. This leads to confusion, inefficiency and no clear oversight of activities taking place on The Rec.

At the last Trust Board meeting the Trustees requested that a business case be produced to evaluate the financial impact of replacing administration services provided by several council officers with a dedicated role.

2 RECOMMENDATIONS

The Trust Board is asked to:

1. Review the enclosed business case analysing the financial impact of appointing a dedicated Trust Administrator to replace services provided by various Council Officers; and
2. Approve the appointment of a Trust Administrator.

3 FINANCIAL IMPLICATIONS

3.1 Any financial implications have been noted within the content of this report.

4 THE REPORT

4.1 Existing Arrangements

The administration costs incurred by the Trust over the last 3 years are set out in the table below:

	BUDGET	ACTUAL	ACTUAL
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	2009/10	2008/09	2007/08
Administration			
Grounds	15,000	15,416	6,463
Property	18,500	28,216	7,524
Legal	5,000	14,211	8,475
Finance	2,000	3,515	
	40,500	61,358	22,462
Servicing Trust Meetings	5,000	4,097	4,253
	<u>45,500</u>	<u>65,455</u>	<u>26,715</u>

It is considered desirable to consolidate the responsibilities into a new role of Trust Administrator whose responsibilities would include:-

- (i) Responding to enquiries about bookings
- (ii) Taking bookings, sending out booking forms and confirmation letters
- (iii) Maintaining an online diary of events
- (iv) Liaising with Grounds Staff to ensure provision of facilities and maintenance of surfaces are adequate
- (v) Invoicing for all bookings
- (vi) Assistance with event planning and issue of appropriate licences
- (vii) Issuing parking permits and invoicing for them
- (viii) Liaison with Third Party contractors where required
- (ix) Completion of year end financial procedures
- (x) Security of facility
- (xi) Development of adequate booking and diary systems to replace existing spreadsheets
- (xii) End of year book keeping procedures
- (xiii) Administration of Trust Board meetings

Whilst it may still be necessary to incur some of the costs for legal and financial services is considered that if an administrator was appointed at a cost of circa £30k the trust would have a dedicated resource that costs less than amount charged to it by the Council.

5 RISK MANAGEMENT

5.1 Not applicable for this report.

6 RATIONALE

6.1 Day to Day Management fulfils the terms of the Trust.

7 OTHER OPTIONS CONSIDERED

7.1 All information is contained within the report.

8 CONSULTATION

8.1 Open Spaces and Parking Services, Bath and North East Somerset Council.

9 ADVICE SOUGHT

9.1 Open Spaces and Parking Services, Bath and North East Somerset Council.

9.2 Finance, Bath and North East Somerset Council

Contact person	<i>Glen Chipp - Trust Board Adviser - 01225 394567</i>
Background papers	<i>None</i>
Please contact the report author if you need to access this report in an alternative format	

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Bath & North East Somerset Council		
MEETING:	The Recreation Ground Trust	
MEETING DATE:	13th October 2010	AGENDA ITEM NUMBER
TITLE:	Lettings Report	EXECUTIVE FORWARD PLAN REFERENCE: E 2188
WARD:	All	
AN OPEN PUBLIC ITEM		
<p>List of attachments to this report:</p> <p>Appendix 1 – Schedule of lettings at September 2010</p>		

1 THE ISSUE

1.1 This paper gives the Trustees an update on the lettings made since the last report to the Board at its July 2010 meeting

2 RECOMMENDATION

The Bath Recreation Ground Trust agrees that:

2.1 The position with the lettings update is noted.

FINANCIAL IMPLICATIONS

2.2 Lettings provide a source of part of the income of the Trust

3 CORPORATE PRIORITIES

- *Building communities where people feel safe and secure*
- *Improving life chances of disadvantaged teenagers and young people*

4 THE REPORT

4.1 Attached as Appendix 1 is a summary of the lettings granted on the Recreation ground since April 2010 and known future lettings.

4.2 Provisional bookings for Bath Lacrosse have not been included as a number of potential clashes occur with Bath Rugby fixtures. A meeting is being arranged with the affected parties to accommodate both teams.

5 RISK MANAGEMENT

5.1 The report author and Lead Cabinet member have fully reviewed the risk assessment related to the issue and recommendations, in compliance with the Council's decision making risk management guidance.

6 EQUALITIES

6.1 An equalities impact assessment is not required in this instance as the report is for information.

7 RATIONALE

7.1 Lettings fulfil the terms of the Trust and provide income to contribute towards its running costs.

8 OTHER OPTIONS CONSIDERED

8.1 "None", as the report is for information only.

9 CONSULTATION

9.1 Sport & Active Leisure and Environmental Services have been consulted *Section 151 Finance Officer; Chief Executive; Monitoring Officer*

9.2

10 ISSUES TO CONSIDER IN REACHING THE DECISION

10.1 *Social Inclusion; Customer Focus; Sustainability; Human Resources; Property; Young People; Human Rights; Corporate; Health & Safety; Impact on Staff; Other Legal Considerations*

11 ADVICE SOUGHT

11.1 None sought on the basis that this report is for information only.

Contact person	Graham Evans – Parks & Estates Manager – 01225 396873
Sponsoring Cabinet Member	<i>Councillor Chris Watt</i>
Background papers	None
Please contact the report author if you need to access this report in an alternative format	

BATH RECREATION GROUND

LETTINGS UPDATE AS AT September 2010

April

Bath Mini Rugby - 4, 18, 25

Bath Rugby 1st team – 17, 20

Bath Rugby 2nd team – 5

Bath Rugby Community Foundation - 13

May

Rugby tots – 1

Dance Festival – 2

Wincanton/Bath Rugby Funday & BBQ - 6

Bath Rugby - 8

Bath Coffee Festival – 15 & 16

SCC v Worcester – 23

Bath Fringe Spiegeltent- 28 May to 6 June

June

B&NES Active Leisure Family Week Sports Day – 5

Club cricket – 10, 17, 24

St Johns Primary School Sports day – 16

Spoon Bikefest 2010 cycle Start point - 19

County Kwik Cricket Festival (under 11's) – 20

July

Bathwick School – cricket practice – 3

St John's Primary school – possible after school club 1,2,6,8, 9, 13, 15, 16, 20, 22, 23

Club cricket – 6, 8, 11, 15

Wesport School Cricket competition – 14,15

Holbourne Museum Summer Fair – 18

Somerset CC v Lord Taveners – 19

Whitfield Volleyball Tournament - 23 to 25

August

Bath Rugby Community Foundation Summer camp – 2 to 5 (PROV)

Bath Rugby 7's - 6

Club cricket – 1, 8, 15

Bath Rugby Fun day, kit launch & pre-season friendly - 21

September

Annual Bath Lacrosse Tournament - 4 to 5

Bath Rugby – 11, 25

Bath Mini Rugby – 12.19,26

October

Bath Rugby – 1, 10,

Bath Mini Rugby -3, 24, 31

Bath University Lacrosse – 13

Bath Ladies Lacrosse - 17

November

Rotary Club annual fireworks display – 4

Bath Rugby – 5, 20, 27

Bath Mini Rugby – 7,14, 21, 28

December

Bath Rugby – 18, 26

Bath Mini Rugby – 12,19

LETTINGS FOR 2011

January

Bath Rugby – 8, 28/29/30

Bath Mini Rugby – 9, 16, 23, 30

February

Bath Rugby – 19

Bath Mini Rugby – 6, 13, 20, 27

March

Bath Rugby – 26

Bath Mini Rugby – 6, 13, 20, 27

Bath Half Marathon - 6

April

Bath Rugby – 16

Bath Mini Rugby – 3, 17

May

Bath Rugby - 7

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Bath & North East Somerset Council		
MEETING:	Bath Recreation Ground Trust	
MEETING DATE:	13th OCTOBER 2010	AGENDA ITEM NUMBER
TITLE:	BATH RECREATION GROUND TRUST FINANCIAL MONITORING REPORT 2010/11	EXECUTIVE FORWARD PLAN REFERENCE: E 2189
AN OPEN PUBLIC ITEM		
List of attachments to this report: Appendix 1 – 2010/11 Current Spend Position		

1 THE ISSUE

1.1 This report gives details of the financial position to 30th September for 2010/11.

2 RECOMMENDATION

The Bath Recreation Ground Trust is asked to agree to:

2.1 Note spend to date for 2010/11.

3 FINANCIAL IMPLICATIONS

3.1 Included in the report.

4 THE REPORT

4.1 The financial position at the 30th September shows a deficit of £13,297 however this does not include income from the Rugby club for the east stand which will be included in the next monitoring report.

4.2 Details of the income and expenditure are included in Appendix 1.

4.3 Grant income of £10,000 is being held separately.

5 RISK MANAGEMENT

5.1 The report author and Trust Board members have fully reviewed the risk assessment related to the issue and recommendations, in compliance with the

Council's decision making risk management guidance. The key risk remains the outcome of the strategic review, and in particular the future of the Rugby Club and the Leisure Centre, upon the financial position of the Trust.

6 RATIONALE

6.1 The spend to date is for information only.

7 OTHER OPTIONS CONSIDERED

7.1 None.

8 CONSULTATION

8.1 Section 151 Finance Officer; Chief Executive;

9 ISSUES TO CONSIDER IN REACHING THE DECISION

9.1 Other Legal Considerations

10 ADVICE SOUGHT

10.1 The Council's Monitoring Officer (Council Solicitor) and Section 151 Officer (Strategic Director - Support Services) have had the opportunity to input to this report and have cleared it for publication.

Contact person	Irene Draper (01225) 477325
Background papers	
Please contact the report author if you need to access this report in an alternative format	

APPENDIX 1

BATH RECREATION GROUND TRUST

	£ 2010/11 Budget	£ 2010/11 Spend to 30th Sept
Income :		
Bath Rugby Club	115,000	9,871
Other leases	6,500	2,242
Other Income	20,000	12,232
Car Parking Income	12,000	84
Total Income	153,500	24,429
Expenditure :		
Grounds Maintenance	53,075	26,538
Management & Administration - Grounds	10,000	
Management & Administration - Property	14,000	
Management & Administration - Legal	8,000	1,275
Management & Administration - Finance	2,500	
Servicing Trust meetings	1,800	806
Business Rates	14,300	1,371
Repairs & Maintenance	5,000	699
Pitch renovation		6,131
Electricity	300	186
Public Liability Insurance	530	
Locking gates	1,150	
Water/sewerage Charges	2,000	720
Total Expenditure	112,655	37,726
Net Surplus/(deficit)	40,845	(13,297)

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